



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT ARTS AND COMMERCE COLLEGE KHARSIA
Name of the head of the Institution	Dr. P. C. Ghritlahare
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07762272048
Mobile no.	9754187484
Registered Email	mggovtcollegekhs@gmail.com
Alternate Email	iqacmggovtcollegekhs@gmail.com
Address	Government Mahatma Gandhi P. G. College Kharsia, Dist.- Raigarh
City/Town	Kharsia
State/UT	Chhattisgarh
Pincode	496661

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Shri Manoj Kumar sahu																
Phone no/Alternate Phone no.			07762272048																
Mobile no.			7869094301																
Registered Email			iqacmoggovtcollegekhs@gmail.com																
Alternate Email			moggovtcollegekhs@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://mqcollegekharsia.in/uploads/gallery/media/AQAR%202017-18.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://mqcollegekharsia.in/uploads/gallery/media/c%2018-19.pdf																
5. Accreditation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>C++</td> <td>67.00</td> <td>2005</td> <td>28-Feb-2005</td> <td>27-Feb-2012</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	C++	67.00	2005	28-Feb-2005	27-Feb-2012
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	C++	67.00	2005	28-Feb-2005	27-Feb-2012														
6. Date of Establishment of IQAC			30-Dec-2015																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>1st Meetings of IQAC</td> <td>12-Jul-2018</td> <td>17</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	1st Meetings of IQAC	12-Jul-2018	17					
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1st Meetings of IQAC	12-Jul-2018	17																	

organized during the session

1

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Mahatma Gandhi Govt. P.G. College Kharsia, Dist Raigarh (C.G.)	Annual Budget	State Govt.	2019 365	19528550
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Mentoring system introduced in the institute

2. Formation of the institutional android application for better spreading of the notices and important circulars to the students and Parents utilizing social media for quick transformation of messages among staff and students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes				
Institutional Best practices:	1) Awareness of the young generation towards voting. 2) Girl motivation: Safe and secure environment. 3) Sakhsartadiwas was organized under the leadership of Dr. R.K.Tandon by the Hindi Deaprtment. 4) Swachbharat internship was initiated by the NSS cadets. 5) Voter id formation for new Voters under SVEEP.				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> </thead> <tbody> <tr> <td>Staff Council</td><td>28-Jul-2021</td></tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Staff Council	28-Jul-2021
Name of Statutory Body	Meeting Date				
Staff Council	28-Jul-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	04-Feb-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The college adopts the information management system. Apart from the use traditional notice boards displayed at various important locations in the campus for the display of important notices, the college website serves as a major information gateway for the various stakeholders. SMS system has been enabled to be sent through the website, Online fee is collected through the SB Collect, Other social media are also used for promulgation of information or messages to it stakeholders. A whatsapp group department wise has particularly been formed including teaching and nonteaching staff strictly for transmitting official information and messages among the group members and				

the members to act accordingly. The institutional information or success stories were also circulated through newspapers to reach even to the stakeholders in the distant and remote rural areas. Salary and financial functions are computerized.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Mahatma Gandhi Government Arts & Science College is affiliated to the Atal Bihari Vajpayee University, Bilaspur and follows the curriculum developed by the university. At the commencement of the Academic year the Principal calls a Staff Council Meeting where the Time Table Committee is being set up to make possible all the possible organized for the said purpose. Thus in this way the Principal communicates the syllabus and other guidelines to the respective departments. Head of the Departments coordinate with other Professors of the Department and through them students are informed. Thus the Timetable Committee headed by the Principal and a senior Faculty Member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for example, theory, practical, life-skill, value education thereby ensuring a balance between the different types of engagement a student is expected to participate in. Principal & HoDs` take stock of the progress of teaching learning, among other things. Interactive teaching is promoted through students' participation in group discussions. Principal regularly monitors the daily diary and other records also. Departmental time table has also been added the subject name in the allotted time in the central time table. IQAC has prepared a calendar for the departments to celebrate the different events. Semester system has been introduced in the institute that's why the time table is prepared for it and internal exam and seminar and assignment is also done on the priority basis by the department. Semestersystem has been started for all the PG by the affiliated university and it is mandatory for all the affiliated colleges to follow this system. Two semester exams in a year are to be organized and accordingly timetable has been planned. Internal exams, seminar and project work were conducted by the departments individually.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/07/2018	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	01/07/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Any three subject among Hindi Literature, History, Economics, Political, Sociology and Geography	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/07/2018	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Study and Human Rights of First Year Student	240
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institution has a mechanism obtaining feedback from various stakeholders. As we all know that Feedback is considered as the "heart" of any learning institution which means that the institution cannot exist without a well-structured feedback format. Feedback Forms in our institution is taken from the UG and the PG students in the form of Course Feedback. This helps the institution to assess and evaluate the course and update it with the latest major papers which are more application oriented. Forms collected in the form of Student evaluation and the 10 percent of the whole data is taken for the discussion and is analyzed. The Principal reviews all the feedback forms and has review meetings with the Staff. This information gives us the needed regarding Teaching - Feedback form of teacher consists of Depth of content syllabus covered encouraging ability certification attitude of the teacher. Teaching methodology makes the feedback more practical and skill oriented.</p>

Student Feedback for college office staff consists of monitoring capacity of Principal probability to get information attitude of office staff transparency in admission procedure. The feedback is taken from the Parents. We need to get the overall academic based information from the parents. We take the data from the parents' feedback form. This information gives us the needed regarding Teaching - Learning Environment, Teaching Learning Process, Students Discipline, Infrastructure, Attitude of college staff, and Transparency in Admission Procedure. Usefulness of course in obtaining the required data from the students and parents is obtained with the excellent/very good/ Good/ Average/ Below Average in 5/4/3/2/1/ point weightage. Alumni is also a responsible person for the institute for more informed structure. We also took feedback from alumni. In order to gain the teaching - Learning Environment, Process, Students Discipline Infrastructure, Attitude of college staff, Examination process and procedure, issuing of the degree certificate, Transparency in admission Procedure, Usefulness of course in obtaining employment with the excellent/very good/ Good/ Average/ Below Average in 5/4/3/2/1/ point weightage. employment with the excellent/very good/ Good/ Average/ Below Average in point weightage 5/4/3/2/1. Online feedback system for the students with the 5-point scale is also generated for the easy availability for the students. Usually, the final year students have the easy access of all the online google form. Teachers feedback has been started in our institution from this year onwards. This will surely help the institution to enhance the Quality of teaching learning process for the future generation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Any three subject among Hindi Literature, History, Economics, Political, Sociology and Geography	240	960	240
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1222	305	6	Nil	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
23	12	5	1	Nil	2
No file uploaded.					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution had introduced a formal mentoring system this year in 2018. The students are mentored by means of various techniques other than classroom teaching. Such techniques are utilized to make learning more effective and interesting. The institute has all students in the beginning of the session where instructed that they can have open access to the teachers for any short of problem they face and they were given 117 students given for one teacher. May it be official academic, psychological, academic or anything else the students where guided to particularly consult the teacher who was in-charge there in their admission committee or also one of the staff. The staff committee has the standing instruction to look into and solve the problems of the students on priority basis those teachers would work as Mentors to the class assign to them occasionally they visit the class and inquirer about their well being and also provide them necessary counseling regarding their problems keeping mind their educational socio-economic background apart from that their exists informal way of mechanism to guide them on gender sensitivity and social responsibilities this institution being a co-ed with active women redressal cell organizes various programs on gender awareness and awareness about the rights of women are organized with help of local authorities. No guest faculty were given the mentorship in the institute thats why the ratio was little higher.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1527	13	1:117

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	23	1	9	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Assistant Professor	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	001	1	29/04/2019	10/06/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

We strictly follow the academic calendar circulated by the Department of Higher Education, it contains the number of teaching days, internal evaluation and examination dates etc. Our institution is affiliated to Atal Bihari Vajpayee University Bilaspur. Apart from traditional methods of evaluation of a student's performance, the teachers of the college employ other methods for evaluation. From the month of August unit tests start in all the departments and the college follows the calendar for internal exams throughout the year. There is an internal assessment cell to coordinate the Tests and exams. The teacher is given the relaxation to make the test possible with the individuality of the completion of his/her unit in the class.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar for the colleges is prepared and circulated by the department of higher education Chhattisgarh every year. The same is distributed among the teachers and non teaching staff of the college at the beginning of the session for making planning for the classes by various department and distribution of papers to the teachers for their subjects. The calendar contains the number of teaching days and the schedule of internal exams, it also contains national, state level, local holidays and the list of vacations. The academic calendar also includes extracurricular activities like annual sports, constitution of students union and annual sports and cultural activities. The institution follows the schedule of the academic calendar of the department at its best. In P. G. the semester system is introduced by the Affiliated university. Thus due to semester system introduced for Post graduation classes and for this detail of admission and examinations are added in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mgcollegekharsia.in/page/programme-outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
003	BA	Hindi Literature, History, Sociology, Political Science, Economics, Geography with compulsory foundation course	230	178	77.39%

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/07/2018	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	01/07/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	SOCIOLOGY	1	5.11
International	COMMERCE	1	5.75
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nill	Nill	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	4	Nill
Presented papers	Nill	12	Nill	Nill

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cenetary Pad Machine Donation program on 07/01/2019	Lions Club Women Cell	3	80

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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NSS	NSS	Plantation on 16/07/18	1	50
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2018	30/06/2019	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2018	NIL	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2.5	1.97

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Partially	NIL	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32188	3727483	403	89800	32591	3817283
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/07/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	8	0	0	0	0	0	0	4	0
Added	0	0	0	0	0	0	0	0	0
Total	8	0	0	0	0	0	0	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2.46	0.8	11.09	10.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institution has adequate facilities for teachings viz class rooms, labs, computers etc. Mahatma Gandhi College campus stretches over an area of 9.64 acres at a tranquil locale in the highway towards the Raigarh Kharsia road. The entire built in area is divided into three blocks namely the Main block, the Gymnasium Block and the new block having a total campus area of 39011.69 sq. mtrs. The main block is a two storied building with additional room 2 labs of Physics and Chemistry, 3 libraries rooms with one reading library room for UG, one for the books gathered as stock and the third room as

the PG reading room which consists of Magazines and also departmental reference books, 20 class rooms, 1 girl's common room, 7 rooms for office and other rooms. All the classrooms are allotted for various classes in the time-table. Time table is such planned as to utilize the rooms for multiple subject lectures. Furniture is set according to the capacity of classrooms. These classrooms are also used for various competitions and events organized by various cell and various departmental activities. The general library located with 35026 books at the centre of the main building provides everyone an easy access to the library. Out of the 20 class rooms, three are zoology, botany and geography labs where the classes are also conducted. All the labs have their own time table for the students. This is generally mentioned in the main time table of the college. Labs divide their batches and students come according to the allotted time of their batches. Lab technician and attendants take care of their attendance and issue them required materials of practical's. There are few maintenance rules for the laboratories that in case of any damage caused by the students, they have to pay fine for the damage in the lab.. Sports: We have a stadium with running track, high jump/long jump facility, football, volleyball, cricket and basketball facilities and a gymnasium with body warming up facilities. In case to inter-college, Sector level, State level and National level participation, department provides T.A. D.A. to students according to the Government norms. Computers: 4 computers are working in the institute and 4 computers are useless. 2 borewells in college to supply drinking water and plantation.

<https://mgcollegekharsia.in/uploads/gallery/media/442%20maintenance-1627583400.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State -Post matric Scholarship For SC, ST , OBC	1216	5232979
Financial Support from Other Sources			
a) National	National Scholarship	24	240000
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	21/06/2019	13	Institutional
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling	Number of students who have passed in the comp. exam	Number of students placed

			activities		
2018	Special Guidance for NET/SET	50	Nill	1	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	110	B.Sc.- 47 students	SCIENCE	MAHATMA GANDHI GOVT COLLEGE KHARSIA	M.SC.CHEMISTRY
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kho-kho (M)	District level at own campus	60
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2018	NIL	National	Nill	Nill	Nill	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council election and other activities are planned according to the calendar issued by the University and state government. College appoints one union in-charge to look after all the activities of calendar. Election or nomination of students' union depends upon the circular of state Govt. and University. Following the rules issued by the University, college organizes union election. This year according to the University Guideline and announcement we had the formation of the student council on the merit basis. Finally, four office bearers and class representatives from the student's union. This union consist of 30 percent seats reserved for female candidates, apart from this one seat is reserved for female candidates among these four main office bearers. Student union plays an important role in all the major activities like-Annual Function, sports and over all development of the college. This year office bearer is selected through nomination process.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

38

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

MEETING WAS HELD ON 21-02-2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

JBS(Janbhagidari Samittee) : JanbhagidariSamiti: Following the orders of State Government and Higher EducationDepartment, College has a JBS Committee (Janbhagidari Samiti). Formation of this samiti follows the directions issued by the State Government. This samiti is comprised of exofficiomembers like- SDM as the representative of Collector as vice president, Principal of the college as a secretary, M.L.A. and M.P. of the area, two faculties from the college, twoguardians, industrialist, representatives of S.T., S.C. and female categories.Chairperson of this samiti is nominated by the State Government. In this way, we cansay that this samiti is based on PPP model of Management. Contribution of thissamiti towards the overall development of the college will be worth mentioninghere. Infrastructure andother necessary requirement of the college is fulfilled by the fund generatedunder Janbhagidari head. Janbhagidari fee is collected by the students and thisfund is used for development of the college. Through this participativemanagement college owns geaography subject and provides necessary facilities to thestudents. Women redressal cell: Women Grievance Redressal Cell was established under the Act No 20 of 1990 of Govt of

India. Women's grievance redressal cell is meant to safe guard and promotes well being of all women employees of the organization. It takes care of all complaints on sexual harassment of women at workplace and action taken for redressal of complaints. The cell is responsible for looking into any complaints filed by students staff about women grievance at college. They work for the whole year to get on for these objectives : Women grievance redressal cell is a growing community of women in Mahatma Gandhi P G College Kharsia which share a common purpose to learn, educate and collaborate on ideas that have the power to effect meaningful and positive change while fighting the challenges they face To investigate reported cases of sexual harassment of women, if any and submit its report to the disciplinary authority recommending action to be taken against the accused miscreants To hold meetings regularly To organize various functions acquainting the women regarding their rights To equip the female students, faculty and staff members with knowledge of their legal rights To safe guard the rights of female students, faculty and staff members To provide a platform for listening to complaints redressal of grievance To incorporate hygiene habits and ensure a healthy atmosphere in and around college. One women professor is a coordinator and three other are the female members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College is an affiliated institution of Bilaspur University. University communicates the curriculum to all the affiliated colleges. Prior to this, university holds a series of meetings with the principal of the colleges. Various suggestion of faculties and staff is communicated to the university through the principal.
Teaching and Learning	Apart from traditional methods of teaching, use of ICT is encouraged. The learning skills of students are enhanced through participation in seminar / Group discussion/debates also.
Examination and Evaluation	Final and semester end exams are conducted according to the norms made by the affiliating university. College follows the instructions of university for the main exams. Internal exams are conducted by the college itself. College conducts internal exams fairly to evaluate and improve the performance of the students. Internal assessment of P.G. in all semester consists of assignment, seminar, and presentation and over all performance of the student. Practical exams and Viva-Voce is conducted according to the university calendar. Field visits and

project works are a part of internal assessment for the subjects concerned.

Research and Development

College always motivates faculty members in the field of research and development faculties can participate in seminars and workshops with preapproved permission. Publications and participation in seminars are a part of regular activities of faculties. Faculty members are motivated for publication of research papers preferably in peer reviewed journals. Teachers are also encouraged to present papers in national international seminars / workshops etc and also to act as resource persons whenever invited. Project work which is a compulsory in M.Com 4th semester is given as a dissertation is completed under the direction guidance of the Commerce Department professors.

Library, ICT and Physical Infrastructure / Instrumentation

Institution has adequate facilities for teachings teach viz class rooms, labs, computers etc. Mahatma Gandhi College campus stretches over an area of 9.64 acres at a tranquil locale in the highway towards the Raigarh Kharsia road. The entire built in area is divided into three blocks namely the Main block, the Gymnasium Block and the new block having a total campus area of 39011.69 sq. mtrs. The main block is a two storied building with additional room 2 labs of Physics and Chemistry, 3 libraries rooms with one reading library room for UG, one for the books gathered as stock and the third room as the PG reading room which consists of Magazines and also departmental reference books, 20 class rooms, 1 girl's common room, 7 rooms for office and other rooms. All the classrooms are allotted for various classes in the time-table. Time table is such planned as to utilize the rooms for multiple subject lectures. Furniture is set according to the capacity of classrooms. These classrooms are also used for various competitions and events organized by various cell and various departmental activities. The general library located with 35026 books at the centre of the main building provides everyone an easy access to the library. Out of the 20 class rooms, three are zoology, botany and geography labs where the classes

are also conducted. All the labs have their own time table for the students. This is generally mentioned in the main time table of the college. Labs divide their batches and students come according to the allotted time of their batches. Lab technician and attendants take care of their attendance and issue them required materials of practical's. There are few maintenance rules for the laboratories that in case of any damage caused by the students, they have to pay fine for the damage in the lab.. Sports: We have a stadium with running track, high jump/long jump facility, football, volleyball, cricket and basketball facilities and a gymnasium with body warming up facilities. In case to inter-college, Sector level, State level and National level participation, department provides T.A. D.A. to students according to the Government norms. Computers: 4 computers are working in the institute.4 computers are useless.2 LCD Projectors and 1 OH Projector 2 borewells in college to supply drinking water and plantation.

Human Resource Management

: College deposits salary through E-Kosh online on time. Due to NPS, college takes special care of the salary to be deposited on time. Our institution provides the Faculty members open options to attend the Orientation / Refresher courses .Study Leaves for faculties pursuing M.Phil./Ph.D as per government of Chhattisgarh norms are given. Necessary Increments are given at various levels as per government of Chhattisgarh norms. Appointment in the teaching post of georgraphy is done through Jan Bhagidari Samiti and the vacant post of the different departments is filled as guest faculties appointed by the Higher Education Departments order. Both the types ofposts are filled on the merit basis. Guest faculties are paid through Government portal and JBS appointed faculties are paid through Jan Bhagidari account of the college.Teachers self appraisal is maintained through their academic dairy. Reporting to the higher authority about the performance and sensuality of the staff at annual basis of PBAS Performa.

Industry Interaction / Collaboration	Industry collaborative efforts resulted with a water cooler is provided for the institution from the SKS Power plant Binjkot Naharpali Kharsia .
Admission of Students	A large part of the students are mostly from the tribal background that has no other option to get the higher education. Admission process of the college is framed according to the Higher Education Raipur and the affiliated University norms. College issues admission form with an information brochure to the students to fill the admission forms. Admission committee is formed to take care of the admissions of all the classes. Once the forms are submitted, admission is given on the basis of the merit lists till the last date given for the admission process ends. In this whole process the roster and university instructions are fully followed. Seats are filled with the first, second, third and if vacant, if needed next merit list is issued by the departments. Admission process at entry levels of UG and PG classes. Admission is transparent and is done only on the basis of merit. All the admission is under the Observance of C G govt. rules of reservation policy.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Institutional website is the source of all the information of college. Website has all the important links. Institutional data is provided in AISHE portal. Departmental information is also provided in the website. Activities of N.S.S, Red Cross etc are uploaded in the website. Applications and proposals to the higher education department Raipur are communicated online for the institute. Use of SMS and Whatsapp for dissemination of information and Submission of demands and budget requirements are also done through online. Online submission of the fees for the whole academic session is done.</p>
Administration	Most of the circular and the notices are circulated through departmental SMS or whatsapp.
Finance and Accounts	Account section and office are fully computerized. They have the work with

	the six computers. Mostly of the office work is done by the computer with the help of 1 data entry operator and 1 assistant. All govt. budgets including salary are received through online portals since 2007. Salary slips and NPS, GPF deduction details are available on C.G Government portal. Online budget allotment. Online GPF CPF data. Online transfer of the amount of Tablets done in the session.
Student Admission and Support	Admission system and student database system are partially computerized. Online submission of scholarship forms were done by the students. Amount of scholarship is transferred electronically in the accounts of students. Syllabus and previous year question papers made available through university portal and also through the social media/social app. in soft copy
Examination	The affiliated university has the filing of the online examination forms for all, Revaluation forms/supplementary exams application form and also the results are declared through the University website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Mentoring analysis workshop	NIL	14/09/2018	14/09/2018	15	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	16/06/2018	06/07/2018	20
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	9	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year</p> <p>Year Name of Teacher Name of conference/ workshop attended for which financial support provided Name of the professional body for which membership fee is provided 2017 NIL NIL NIL Nill No file uploaded.</p> <p>6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year Year Title of the professional development programme organised for teaching staff 2017 workshop for Internal E xamination / Seminar Process Title of the administrative training programme organised for non-teaching staff From date To Date Number of participants (Teaching NIL View File staff) Amount of support Number of participants (non-teaching staff) 24 Nill</p>	<p>Festival Advance, Catual Leave, Medical Leave, Duty Leave, Optional Leave etc. according to the Chhattishgarh Government.</p>	<p>Scholarships • Library Facility for all type Student • Free stationery for SC ST Students • Environmental Tour for UG 1st st year student</p>

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year Title of the professional development programme Refresher Course Refresher Course Number of teachers who attended From Date To date Duration 1 01/12/2017 22/12/2017 22 1 24/10/2017 13/11/2017 21 View File 6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment): Teaching Non-teaching Permanent Full Time Permanent Full Time 3 10 Nil Nil 6.3.5 - Welfare schemes for Teaching Non-teaching Students Catual Leave, Medical Leave, Earn Leave, Study Leave, Optional Leave, Duty Leave, etc. accordingly C G Government. Festival Advance, Catual Leave, Medical Leave, Duty Leave, Optional Leave etc. according to the Chhattishgarh Government.

- Scholarships • Library Facility for all type Student • Free stationery for SC ST Students • Environmental Tour for UG 1st st year student

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit: Our institution has yearly internal audit / check by committee appointed by the Principal.. Financial audit is done yearly by CA for JBS. .External Audit - As the college is a government organisation,financial audit is conducted by the Auditor Generals office of Chhattisgarh and Department of Higher Education as well.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals

Funds/ Grnats received in Rs.

Purpose

Janbhagidari samiti	699537	Development
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	PRINCIPAL AND COMMITTEE
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) PTM is organised for aiming on to get the valuable suggestions and advices regarding the more improvement in academic and office management. 2) The Principal thus takes all the meeting briefing and also the valuable suggestions on record with the help of PTM incharge Professor and the dealing clerk. 3) Then all the suggestions are enlisted and brought to notice of the college staff council what students are afraid of discussing with college administration/ teacher .In this way the Staff council also puts various suggestions as a solution to the various problems also faced by the institution.

6.5.3 – Development programmes for support staff (at least three)

1) Record keeping workshop was organized in the collrge for the support staff. 2) Examination Preparation workshop was organised in the institute for the support staff. 3) Provision for festival advance.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) SIPMentoring system in the college. 2) Android application system for the students and office staff. 3) Introducing Online Feedback system with the help of Google sheet for students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Special Guidance for NET/SET	19/09/2018	19/09/2019	Nil	50
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Kho-kho (F)	18/09/2018	19/09/2018	58	Nill
Student Union formation	25/09/2018	26/09/2018	18	9
Awareness Programme for girls student	05/10/2018	05/10/2018	36	Nill
Athletics (M/F)	22/10/2018	23/10/2018	27	52
NCC Day	07/12/2018	07/12/2018	30	70
Women Harrasment and Awareness Workshop	14/12/2018	14/12/2018	99	Nill
Marathon Running	14/12/2018	14/12/2018	2	2
Cenetoty Pad Machine Donation by Lions Club	07/01/2019	07/01/2019	65	Nill
NSS Camp	11/01/2019	17/01/2019	19	33
Annual Function	19/01/2019	19/01/2019	62	47
Women Harrasment and Awareness Workshop	31/01/2019	31/01/2019	57	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institute does not have any provision for using renewable source of energy, however the college has started to save the electricity by using the LED lights and also by pasting the slogans to switch off the lights.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2019	3	1	13/01/2019	7	7 days' special camp at Bargarh (11/01/19 to 17/01/19)	Education and society	64
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[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Brochure	01/07/2018	A Code of conduct for students is published in the college brochure every year for the perusal and conduct of students .

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachchha Bharat Summer Internship (100 hours) in July 2018	01/07/2018	31/07/2018	10

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Since 2014 our institutional space is zero plastic campus. We the teachers and also the students over all are fully responsible for the cleanliness drive. Plantation, Garden making with JBS is also done with the priority. The watering process is done by the NSS and NCC cadets with full devotion and care. Less electricity use is also initiated by the teachers in order to make the campus more energy efficient to save electricity. Students are advised to use cycles, walk rather or to use public transports as convince than their use of bikes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE (1) Topic: Girl motivation: Safe and secure environment . By educating a man, only a man can be educated however educating a woman, whole country can be educated. Lack of women education weakens the powerful part of the society. Goal: Women in Chhattisgarh are today at the crossroads of history. They have a strong presence in the traditional economic life of the state, but the question is will this presence be maintained in the years to come? It is extremely important to try to preserve the economic spaces that exist. Context: - Our development policies too often in the past have given priority to male selective training and advancement opportunities. This must change if the women of Chhattisgarh are to maintain their prescience in the public life of the new state. Although as we know that Chhattisgarhi male authority and dominance are quite clearly to be seen in social and cultural life. Women lack political representation in traditional social decision making structures and are not sufficiently integrated in the decision making mechanisms at community level. In order to be more confident and elf motivated Our Institution thought to motivate the girl learners more for the better future. This area, the second ecological zone consisted of the Chhattisgarh Plains in Southern Bilaspur, Raipur, Durg, Rajnandgaon and Raigarh, forming the

Mahanadi Basin was also known as the rice bowl of Central India. It is particularly rich in indigenous varieties of rice and methods of harvesting water. Apart from this the region also has iron ore, bauxite, limestone, asbestos, and is also known for Kosa silk. Practices : Women lack political representation in traditional social decision making structures and are not sufficiently integrated in the decision making mechanisms at community level. We have a good number of girl enrollments in our college of the girls. In order to provide them the needed safety and security with the better future we organized few programmes: 1) Awareness programme: 05/10/2018 was scheduled to have an awareness and counseling programme for the girls. Girl's education is like sowing the seed to raise the green plant of a charming full grown family which bears fruits. Today's girl child will be the mother of tomorrow. As citizens of democratic India women have equal right for education. Here Girl's education should not mean cramming few books, memorizing some typical numerical problems but, it should mean in terms of providing ample opportunities to girls in involving the system. It is not only just a providing opportunity but a due right of girl to be educated. Girl's education stimulates educational consciousness civic sense. Educating adolescent girls may perhaps be the only way to put an end to the seemingly never-ending cycle of issues like dropout, low attendance, and low age of marriage and low status of women. Specific inputs are necessary to enhance their self-esteem and self-confidence to familiarize them with the status and problems related to women. Equally, discussion and orientation on health, hygiene, menstruation and related physiological knowledge which are not being covered as part of the regular curriculum, help students to explore a universe beyond their textbooks. 2)

Women harassment and the awareness of their legal rights : The awareness programme was scheduled to be on 14/12/2018 . The main speaker was Madam Neetu Agarwal CMO Nagar Palika Kharsia. She focused her talk mainly on the different kinds of Harassment and its prevention legal rights procedure. 3) Lions Club Kharsia provided a Sanitary pad machine for the girls on 7/1/2019 . They also declared that they will be giving a medal and cash reward to the 2 -2 girl toppers in UG PG any final year student. 4) Women harassment and awareness workshop was organized in the institute on 31/01/2019. The police department organized women protection talk in the institute and also focused on their career guidance for the post 'SI'. BEST PRACTICE (2) Topic: Awareness of the young generation towards voting. Goal: Under the sweep the younger generation aware of voting to spread awareness about the necessity of voting and to encourage young generation towards the voting rights. Also to increase the effective participation in the electoral process among voters. The Context:- •

The main objective of election commission is to increase the enrolments of voters, especially the eligible ones. • In 2011, ECI initiated a practice to celebrate the "Voter" on its foundation day, 25th January by celebrating it as National Voters Day. • The main aim is to give the younger generation a sense of responsible citizenship and to encourage them to exercise their new franchise. The Practice: • Hand made posters were hoisted on the subject "Voting" • College students facilitate inclusion of voter education among themselves through different co- curricular activities such as poster competitions, essay competition, Slogan writing, Quiz, Debate, rangoli etc. • Slogans were written by students on the walls of colleges to bring voting awareness. • Students performed a play on voting Rights to bring awareness among students. • Voting awareness slogans were posted in social media. ?

Demonstration of EVM and also presented a thermocol based model of EVM.. Evidence of Success - 100 Students who have completed their 18 years of age have registered their names in voter list. Problems encountered and resources required - It was observed that young girls who have completed 18 years of age had lower participation in earlier elections. To overcome the youth disconnection with the electoral process was one of the focuses of SVEEP (systematic Voters Education and electoral process) programme. The resources

were made available by college teaching and non-teaching staff. Sweep programmes done by the incharge 1)Workshop for new voters (16 Aug 2018) 2) Awaj Jaruri Hai (18 Aug 2018) 2)Voters Awareness Debate (21 Aug 2018) 3)Slogan Writing ((21 Aug 2018) 4)Prashna Manch (27 Aug 2018) 5)Rangoli (28 Aug 2018) 6)Essay Writing (29 Aug 2018) 7)Dramma (07 Sep 2018) 8)Rally(14 Sep 2018) 9)Paricharcha: 10)Wall Painting(8 Oct 2018). 11)CG prerak geet:(18 sept.2018) 12)National Voters ` day oath:25 Jan . 2019 13) Demonstration of EVM and also presented a thermocol based modal of EVM. NCC unit also organized a Voters Awareness Rally on 30 Oct 2018 at the nearest village Bamhanpali.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://mgcollegekharsia.in/uploads/gallery/media/best%20practices-1627583400.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

2018-19 Vision of the College "To provide a vibrant caring educational environment where the students will recognize and achieve their fullest potential so that they can make contribution to the society" The role of education is inevitable in producing new generation that enable in solving the real problems in our society. Todays ever growing numbers of people mostly are not satisfied with their basic education and try to get secondary or tertiary education in order to meet the demands of contemporary society. They sacrifices their time and money and sometimes even their health to raise educational level because they realize that education is their passport to the future and for tomorrow. Our M G College Kharsia is playing a significant role in supporting youths' development toward a positive sense of ethnic identity. For instance, we organize several programmes that can build up their sense of interaction among the ethnicity. At the same time, with the help of our development programmes or talks the students can improve their understanding on other ethnics. We are in the maximum thought to provide them the idea to know that they will know the strengths and uniqueness of ethnic identity in Chhatishgarh. When the students have full understanding in ethnic identity, they will become more tolerate and respect on others ethic group. Community service is another area of the curriculum in our institution that can help in cultivating and instilling the sense of national identity. It can be an important part of civic education, provided it is properly conceived as being more than just doing good deeds. It can contribute to the effort in instilling the value of solidarity among races especially the teenagers. It includes the activity that stressed about tolerance and harmony value regardless religion and race aspect. For example, nationality module can help them to learn and know in depth about their country and others custom and culture. At the same time, they know the uniqueness of others culture. Hence, the purpose of the community programme is to inculcate a sense of citizenship, whereby students learn the importance of contributing to their own community, the society at large and to the nation. By doing community service, students will also develop a sense of civic duty and commitment to the nation. Apart from that, the establishment of such community activities can help the students to be able mix up with students in other caste, creed and religion. It can give them an opportunity to interact in others activities. It can help them to be more flexible in judging others religion and widen their view on certain aspect in others races.

Provide the weblink of the institution

<https://mgcollegekharsia.in/uploads/gallery/media/mission%20and%20vision%2018-19.pdf>

8.Future Plans of Actions for Next Academic Year

A. Organizing minimum two national research seminars. B. Organizing a portrait gallery show of any national/ international identity for the students. C. Call of any successful identity as a motivator for the career guidance cell programme. D. Updation of the ICT tools. E. Use of ICT maximum use in the classroom teaching process. Also to promote the teachers to make their own you tube classes for the better understanding of regular / private students. F. A workshop of Women harassment cell regarding the safety of women rights. G. Need for new classrooms. Sending of proposal to HIE Raipur. H. Need of sanitary destroyer machine. I. MOU with the industries and companies for the placement cell. J. Implementing the HELP DESK in more practical base. K. Green, Energy, AAA audit of the institution. L. Buying of New books for the Library. M. Lab updation N. Organising: Social extension activities with the help of NCC/NSS/YRC. O. To organize national / state level any sports competition.